



## HOW TO QUOTE AND SUBMIT NEW RLI HOME BUSINESS SUBMISSIONS ONLINE

You can now use your RLI Portal login to quote and submit Home Business policies entirely online, which is significantly faster than mailing a submission with a check. Policies can often be issued the same day.

## Here's how to submit business online:

- 1. Log in at <a href="https://myportal.rlicorp.com">https://myportal.rlicorp.com</a>. (See note below about logins.)
- 2. Click "Home Business" at the top of the page to get to the Home Business community page.
- 3. Go to the RLink 360 box and click Launch
- 4. Click New Application, Home Business Insurance, and then Full Quote.

This will take you through the application questions online and will give you the option to have RLI email the customer to pay online via credit card or ACH. You can instead have that email sent to your agency if you want to pay on the customer's behalf. RLI will underwrite, email for payment, and then bind coverage once payment is posted. You will then need to upload a signed RLI application or email it to your state administrator.

**NOTE:** If you need a login or need login assistance, contact your assigned State Administrator by going to <u>www.iiaba.net/homebusiness</u> and click "Find Your State Administrator".